

WATER AUTHORITY OF GREAT NECK NORTH
SALARY, COMPENSATION, AND REIMBURSEMENT POLICY

As Re-Adopted February 3, 2025

I. Salary and Compensation.

- a. Bargaining Unit Employees: The salary and compensation of bargaining unit employees are based upon the contract entered into between the Authority and the Bargaining Unit.
- b. Non-Bargaining Unit Employees: The salary and compensation of non-bargaining unit employees are based upon the duties of the position, merit, and length of service. Such compensation is usually reviewed on an annual basis, in December, to commence the following January.
- c. Appointed Officers: The salary and compensation of non-bargaining unit employees are based upon the duties of the position, merit, and length of service. Such compensation is usually reviewed on an annual basis, in December, to commence the following January.

II. Reimbursement.

- a. Reimbursements are only given for expenditures made on behalf of the Authority's business.
- b. All claims for reimbursement for \$75 or more must be made on a claim form with an attached receipt for the expense.
- c. All claims for reimbursement for less than \$75, at the option of the Authority, may be paid upon the filing of the receipt and signing the petty cash book acknowledging receipt of the reimbursement.
- d. All other claims shall be paid by check.
- e. No claim for reimbursement in excess of \$75 shall be made without the approval of the Superintendent.